

<b>Bartlett City Board of Education</b>		<b>1027</b>
Descriptor Term: <b>APPEALS TO AND APPEARANCES BEFORE THE BOARD OF EDUCATION</b>	Descriptor Code: <b>Board Operations</b>	Issue Date: <b>03/27/2014</b>
	Rescinds:	Revised: <b>01/22/2015</b>

1 **APPEALS TO THE BOARD**

2 Unless designated by Board policy as definitive at a lower level of responsibility, any matter  
3 relating to the operation of the school system may be appealed to the Board. However, the Board  
4 desires that all matters be settled at the lowest level of responsibility and will not hear complaints  
5 or concerns which have not advanced through the proper administrative procedure from the point  
6 of origin.

7 If all steps of the administrative procedure have been pursued and there is still a desire to appeal  
8 to the Board, the matter shall be referred in writing to the office of the Superintendent, and the  
9 Executive Committee shall determine whether to hear the appeal.

10 **APPEARING BEFORE THE BOARD**

11 Individuals wishing to appear before the Board must submit a written request with descriptive  
12 materials to the office of the Superintendent seven (7) days before the meeting. If the request is  
13 approved by the Executive Committee, the item will be placed on the agenda. Individuals placed  
14 on the agenda will be recognized at the beginning of the meeting and given time to speak when  
15 their topic of interest is addressed on the agenda.

16 The Chair may recognize individuals not on the agenda for remarks to the Board if it is determined  
17 that such is in the public interest.

18 If an individual wishes to address the Board, he/she may sign up on the Public Comment  
19 Card/Form provided before the beginning of a Board meeting. Organizations must select only one  
20 individual to speak on their behalf unless otherwise determined by the Board. Individuals  
21 addressing the Board shall adhere to all provisions set forth in Board Policy 1009 – Public  
22 Participation at Board Meetings.

23 Individuals desiring additional information about any item on the agenda shall direct such inquiries  
24 to the office of the Superintendent.